



26 Federal Plaza, Room 3412
New York, NY 10278
PHONE: (212) 264-2069
FAX: (212) 264-5478
EMAIL: CAS-NY@psc.hhs.gov

March 26, 2018

Mr. Al Gobeille
Secretary
State of Vermont
Agency of Human Services
280 State Drive
Waterbury, VT 05671

Dear Mr. Gobeille:

This letter provides approval of the Vermont Agency of Human Services (AHS) Cost Allocation Plan (Plan) amendment, which was transmitted by letter dated June 29, 2015. The amendment includes changes to the narrative within the Agency of Human Services to the Central Office, Department of Children & Families, Department of Disabilities, Aging and Independent Living, Department of Vermont Health Access, Vermont Department of Health, and the Department of Mental Health. In addition, the amendment added the Economic Services Division (ESD) Benefit Program Specialist (BPS) Random Moment Time Study (RMTS) and the Health Access Eligibility Unit (HAEU) Random Moment Time Study (RMTS) under Department of Children & Families. This amendment, which was submitted in accordance with 45 CFR 95, Subpart E, is effective in accordance to the dates listed below.

Acceptance of the actual costs in accordance with the approved Plan is subject to the following conditions:

1. The information contained in the Plan and provided by the State in connection with our review of the Plan is complete and accurate in all material respects.
2. The actual costs claimed by the State are allowable under prevailing cost principles, program regulations and law.
3. The claims conform with the administrative and statutory limitations against which they are made.
4. As a result of the State of Vermont response via email dated August 24, 2016, changes were incorporated into ESD BPS RMTS under submission dated December 30, 2016.
5. The following are approved under this letter:

- Effective 4/1/2015 – Changes in the narrative relating to the Agency of Human Services to the Central Office, Department of Children & Families, Department of Disabilities, Aging and Independent Living, Department of Vermont Health Access, Vermont Department of Health, and the Department of Mental Health.
- Effective 7/1/2015 – Economic Services Division Benefit Program Specialist (BPS) Random Moment Time Study (RMTS) and Health Access Eligibility Unit (HAEU) Random Moment Time Study (RMTS).

This approval relates only to the methods of identifying and allocating costs to programs, and nothing contained herein should be construed as approving activities not otherwise authorized by approved program plans or Federal legislation and regulations.

Implementation of the approved cost allocation plan may subsequently be reviewed by authorized Federal staff. The disclosure of inequities during reviews may require changes to the Plan.

If you have any questions concerning the contents of this letter, please contact Amritha Sugrim-Singh of my staff at 212-264-4300. Please submit your next proposed Plan amendment electronically via email to CAS-NY@psc.hhs.gov.

Sincerely,

Darryl W. Mayes
Deputy Director
Cost Allocation Services

cc: Barnwell, G., ACF
Gilbert, F., SSA
Parris, R., CMS
Steele, D., ED
Tremblay, G., USDA/FNS