



DEPARTMENT OF HEALTH & HUMAN SERVICES

Program Support Center
Financial Management Portfolio
Cost Allocation Services

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December 9, 2014

Dr. Harry L. Chen
Acting Secretary
State of Vermont
Agency of Human Services
208 Hurricane Lane, Suite 103
Williston, Vermont 05495-2069

Dear Dr. Chen:

This is to advise you of the approval of the amendment to the Vermont Agency of Human Services (AHS) Cost Allocation Plan (CAP), which was submitted under letter dated September 28, 2012. The revisions include changes within the Agency of Human Services to the Central Office, Department of Children & Families, Department of Disabilities, Aging and Independent Living, Department of Vermont Health Access, Vermont Department of Health, and the Department of Mental Health. These revisions, which were submitted in accordance with 45 CFR 95, Subpart E, are effective July 1, 2012 except as noted below.

This approval shall remain in effect until such time as the basis and methods for allocating costs in the plan becomes outdated due to organizational changes, changes in Federal law or regulations, or there is a significant change in program composition that would affect the validity of approved cost allocation procedures.

The plan is approved and costs claimed in conformance with the plan are subject to the following conditions:

1. The approval is based on information provided by the State and is void if the information is later found to be materially incomplete or inaccurate.
2. The costs claimed for Federal financial participation must be allowable under the law, the cost principles contained in OMB Circular A-87 and program regulation.
3. Changes submitted under amendment dated 3/30/2012 and included in this submission are still under review. Approval of these changes is deferred until review is completed.
4. Department of Children and Family Services, Plan Department 4 – Family Services: Vision Code 40535 will be updated on future amendment to state “Guardianship Assistance paid on behalf of Title IV-E eligible children”.
5. Based on CMS letter to Vermont dated May 29, 2007,

- All current and future PACAP revisions for each AHS Department should comply with Federal regulations regardless of the status of the Global Commitment to Health waiver. The Office of Vermont Health Access administrative expenses and allocation methodologies should comply with Federal regulations at 45 CFR 95.507 (a) and (b) and 42 CFR 433.15.
- A general reference to the Global Commitment to Health waiver at the beginning of each AHS Department's allocation methodology should be indicated by an asterisk attached to each Plan Department number and allocation methodology that is affected by the waiver.

Nothing contained herein should be construed as approving activities not otherwise authorized by approved program plans, or Federal legislation or regulations.

The implementation of the cost allocation plan approved by this document may from time to time be revised by authorized Federal staff. The disclosure of inequities during such reviews may necessitate changes to the plan.

Sincerely,

Darryl W. Mayes
Deputy Director
Cost Allocation Services

cc: Borseti, R., ACF
Johnson, W., CMS
Lubing, L., USDA/FNS
Steele, D., ED/RSA