



Parole Board July 30th, 2024 Staff Meeting Table of Contents

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Parole Board Staff Meeting

MINUTES

DATE AND TIME	July 30 th , 2024, 9:00 AM
LOCATION	Virtually via Microsoft Teams - Parole Board Teams Meeting Link .
TYPE OF MEETING	Parole Board Staff Meeting
FACILITATOR	Mary Jane Ainsworth
NOTE TAKER	Colby Leno
ATTENDEES	Dean George, Patricia Boucher, Wayne Dengler, Katie Aiken, Thomas Giffin (Arrived Late), Samatha Drake (virtual), Mary Jane Ainsworth, Colby Leno, Carla Vecchione,

Agenda Topics (See attachment A for agenda)

1. Topic: Review Agenda

Presenter: Dean George

DISCUSSION	<u>Introduction of the Topic:</u> Review of the staff meeting agenda that was sent out to the board members prior to the meeting commencing.		
<u>Discussion:</u> Patricia made the motion to approve the agenda as presented. Wayne seconded. Vote: 4 in favor, 3 absent. Motion Passed			
CONCLUSIONS	The agenda for the 07/30/2024 Parole Board Staff meeting was approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None at this time.			

2. Topic: Review and Approval of Previous Meeting Minutes

Presenter: Dean George

DISCUSSION	<u>Introduction of the Topic:</u> The office staff prepared meeting minutes of the last Parole Board Staff Meeting held on 06/25/2024 for the board to review. (See attachment B)		
<u>Discussion:</u> Patricia made the motion to accept the minutes from the 06/25/2024 Parole Board Staff meeting as presented. Katie seconded. Vote: 4 in favor, 3 absent.			
CONCLUSIONS	Meeting Minutes from the 06/25/2024 Parole Board Staff meeting was approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None at this time.			

3. Topic: Staff Meeting Recordings

Presenter: Mary Jane Ainsworth

DISCUSSION	Introduction of the new Vermont Parole Board YouTube channel.		
<u>Discussion:</u> The Parole Board Staff meeting recordings will now be posted on the new Vermont Parole Board YouTube channel. The recordings will be posted on the channel for 30 days after the final staff meeting minutes are approved. After that time frame, the recordings will be removed from the channel. The written minutes will still be posted on our website. Mary Jane is researching if hearings need to be posted as well as the hearings are technically open meetings.			
CONCLUSIONS	Information only. No vote or action taken.		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None at this time		

4. Topic: Updating the Parole Board Manual

Presenter: Mary Jane Ainsworth

DISCUSSION	Review the drafted updated table of contents for the Vermont Parole Board Manual. (See attachment C)	
<u>Discussion:</u>		
Mary Jane drafted a new table of contents for the Vermont Parole Board Manual. The draft reordered the way the manual is laid out for better understanding of the Parole Board policies. The board agreed to the suggested reorder of the manual to correspond with the new table of contents that was presented.		
CONCLUSIONS	The board agreed to review several chapters for each staff meeting to update the manual content to current Parole Board policies and practices.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Mary Jane will realign the old manual with the new table of contents.	Mary Jane Ainsworth	August 27 th , 2024
All board members will review Chapters 1 & 2 to discuss changes at the August staff meeting.	All Parole Board Members	August 27 th , 2024

5. Topic: Condition Work Since Last Meeting

Presenter: Dean George

DISCUSSION	The board has been reviewing their current conditions	
<u>Discussion:</u>		
Dean, Patricia and Linn have been working on conditions that were identified as potentially problematic. The board reviewed the work groups suggested changes. The work group would like to review the changes with Richard Stroker when he returns to train the board in September.		
Mary Jane will be talking with legal on suggested wording for conditions 10 & 13.		
CONCLUSIONS	Informational only. No vote or action taken.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
The workgroup will continue to work on updating the identified conditions.	Dean George, Patricia Boucher, Linn Caroleo	Open
MJ will work out the wording for conditions 10 & 13 with legal.	Mary Jane Ainsworth	August 27 th , 2024

6. Topic: Early Release Requests

Presenter: Dean George

DISCUSSION	Review of the Early Release Requests submitted from DOC. (See attachment D)	
<u>Discussion:</u>		
DOC submitted 3 Early Release Requests for the board to review and approve.		
<u>Jacob Beattie</u>		
Patricia made the motion to approve the hearing request and schedule a hearing for Mr. Beattie. Thomas seconded. Vote: 6 in favor, 1 absent.		
<u>Michael Bristol</u>		
Patricia made the motion to approve the hearing request and schedule a hearing for Mr. Bristol. Katie seconded. Vote: 6 in favor, 1 absent.		
<u>Virginia Gillett</u>		
Patricia made the motion to approve the hearing request and schedule a hearing for Ms. Gillett. Wayne seconded. Vote: 6 in favor, 1 absent.		
CONCLUSIONS	Hearings were granted for the submitted early release from parole requests.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None at this time.		

7. Topic: Structured Decision-Making Framework

Presenter: Mary Jane Ainsworth

DISCUSSION	The board reviewed data and cases from the last month's assigned SDMF cases. (See attachment E)		
<u>Discussion:</u>	The board reviewed the differences in coding for July hearings. The new parole summary will be live in OMS for DOC to use in August.		
CONCLUSIONS	Information only – No vote or action taken.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None at this time.			

8. Topic: Next Visit from Richard Stroker

Presenter: Mary Jane Ainsworth

DISCUSSION	Richard Stroker wants to return to conclude training in September.		
<u>Discussion:</u>	Mary Jane has been speaking with Richard Stroker about concluding training for the board. Tentatively, Mr. Stroker will be returning on September 26 th , 2024. He will be discussing violations, conditions, data and anything else that the board has identified they would like assistance with.		
CONCLUSIONS	Information only. No vote or action taken.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None at this time			

9. Topic: August Schedule

Presenter: Dean George

DISCUSSION	Review of the scheduled hearing days and Parole Board Members availability. (See attachment F)		
<u>Discussion:</u>	The Parole Board Members reviewed the August hearing schedule and provided any conflicts for availability. The board also discussed what date to hold the next staff meeting and what date to hold any overflow hearings in August.		
CONCLUSIONS	The board set the next staff meeting date as of 08/27/2024 and the overflow hearing date as 08/29/2024.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
August hearing officer assignments.	Dean George	07/31/2024	

CONCLUSION	Thomas made the motion to adjourn the meeting. Patricia seconded. Vote: 6 in favor, 1 absent. The July 30 th , 2024 Parole Board Staff meeting was adjourned.
NEXT MEETING DATE	August 27 th , 2024.



Vermont Parole Board Staff Meeting Agenda July 30, 2024

The Meeting will be held in person at the Parole Board Office and via Microsoft Teams.

Join on your computer or mobile app

[Click here to join the meeting](#)

Meeting ID: 228 634 398 981

Passcode: hje3qY

Or call in (audio only)

[802-828-7667](tel:802-828-7667)

Phone Conference ID: 999 360 032#

9:00 am – Board Business

1. Review Agenda
 - a. Additions
 - b. Deletions
2. Review and Approval of Previous Meeting Minutes – 6/25/2024
3. Staff Meeting Recordings
4. Updating the Parole Board Manual
 - a. Suggested Table of Contents Revision
 - b. How to proceed
5. Condition work since last meeting
6. Early Release Requests
 - a. Jacob Beattie
 - b. Michael Bristol
 - c. Virginia Gillett
7. Structured Decision-Making Framework
 - a. Discuss how it is going.
 - b. Discuss areas of difference in coding
 - i. Case Reviews – 2 cases with coding differences.
 1. Timothy Colby
 2. Harry Norway
 - c. Parole Summary Updates
8. Next Visit from Richard Stroker
9. August Schedule

Parole Board Staff Meeting

MINUTES

DATE AND TIME	June 25 th , 2024. 9:00 AM
LOCATION	166 Horseshoe Drive – Weeks Building, Waterbury, VT 05671-1002. - Parole Board Teams Meeting Link
TYPE OF MEETING	Parole Board Staff Meeting
FACILITATOR	Mary Jane Ainsworth
NOTE TAKER	Colby Leno
ATTENDEES	Dean George, Patricia Boucher, Wayne Dengler, Thomas Giffin, Linn Caroleo, Katie Aiken, Mary Jane Ainsworth, Colby Leno, Carla Vecchione. Special Attendees: Assistant Attorney General Lauri Fisher Absent: Samantha Drake

Agenda topics (See Attachment A for agenda)

1. TOPIC: REVIEW AGENDA

PRESENTER: DEAN GEORGE

INTRODUCTION:	Review of the staff meeting agenda that was sent out to the board members prior to the meeting commencing.	
<u>Discussion:</u>	<p>Mary Jane made a motion to add an agenda item relating to Act 133: Vermont's Open Meeting Law.</p> <p>Patricia made the motion to accept the addition and approve the meeting agenda. Linn seconded. Vote: 6 in favor, 1 absent. Motion passed.</p>	
CONCLUSIONS	The agenda for the 06/25/2024 Parole Board Staff meeting was amended and approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None at this time.		

2. TOPIC: REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

PRESENTER: DEAN GEORGE

INTRODUCTION:	The office staff prepared meeting minutes of the last Parole Board Staff Meeting held on 04/23/2024 for the board to review. (See attachment B).	
<u>Discussion:</u>	<p>Thomas made the motion to accept the minutes from the 04/23/2024 Parole Board Staff Meeting as presented. Linn seconded. Vote: 6 in favor, 1 absent. Motion passed.</p>	
CONCLUSIONS	Meeting Minutes from the 04/23/2024 Parole Board Staff Meeting were approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None at this time.		

3. TOPIC: ACT 133: VERMONT'S OPEN MEETING LAW

PRESENTER: MARY JANE AINSWORTH

INTRODUCTION:	Review changes with the open meeting law.	
<u>Discussion:</u>	<p>The legislature has changed the open meeting law. The board must now offer a hybrid model for their meetings. They also must record the meeting and post the recording online in addition to the written meeting minutes. The board will start this process with today's meeting.</p>	
CONCLUSIONS	Information only. No vote or action taken.	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None at this time.		

4. TOPIC: WORKING COLLABORATIVELY WITH OTHER DEPARTMENTS

PRESENTER: LAURI FISHER

INTRODUCTION:	Is there anything the board needs to work collaboratively with other departments?	
<u>Discussion:</u>		
<p>A brainstorming session to see if there is anything that Lauri Fisher can help coordinate or facilitate to help the board work with other departments. The board identified the following topics that they would like assistance with:</p> <ul style="list-style-type: none"> Record checks ran within 30 days of the hearing being present at parole hearings. Training on DOC's risk assessments. Training on DOC's case staffing process. Education for DOC concerning Emergency Arrests of Parolees. 		
CONCLUSIONS	Information only. No vote or action taken.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Discussion with DOC about topics raised by the board and coordinate potential training opportunities.	Lauri Fisher	Open

5. TOPIC: PAROLE VIOLATIONS

PRESENTER: LAURI FISHER & MARY JANE AINSWORTH

INTRODUCTION:	Discussion concerning the following as it pertains to Parole Violations:	
	<ul style="list-style-type: none"> a. Questioning during disposition. b. Responding to violating behavior – Create guidance and decision tool. 	
<u>Discussion:</u>		
<p>The board reviewed rules of questioning in parole violations. The board can ask questions in disposition only relating to supervision history that is not directly related to the presented violation because it is related to continued supervision.</p> <p>The board and Mary Jane are working on a guide for DOC on how to handle violating behavior and potentially developing a decision-making tool to assist the board with consistency.</p>		
CONCLUSIONS	Information only. No vote or action taken	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Mary Jane will work with the board to create a draft of a guidance document.	Mary Jane Ainsworth	Open
The board will continue to work on drafting a tool for violation hearings.	Mary Jane & The Parole Board	Open

6. TOPIC: UPDATING THE PAROLE BOARD MANUAL.

PRESENTER: MARY JANE AINSWORTH & DEAN GEORGE

INTRODUCTION:	How does the board want to update the Parole Board Manual?	
<u>Discussion:</u>		
<p>The Parole Board Manual needs to be updated as it is confusing and outdated with current Parole Board policies and practices. The board suggested that an outline of how the manual should be organized (table of contents) should be drafted and presented at the next staff meeting. Once the outline is approved, the board will discuss how to update each chapter.</p>		
CONCLUSIONS	Review the drafted updated table of contents at the next Parole Board staff meeting.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Draft the updated Parole Board Manual table of contents	Mary Jane Ainsworth	07/30/2024

7. TOPIC: INDIVIDUALS BEFORE THE BOARD WITH FURLOUGH INTERRUPTS

PRESENTER: DEAN GEORGE

INTRODUCTION:	What is the Parole Boards stance on paroling offenders currently on a DOC interrupt?	
<u>Discussion:</u>		
<p>The board can consider interrupts when making their decision concerning parole. They can choose to override the interrupt and grant the offender parole based on circumstances of the case.</p>		

CONCLUSIONS	Information only. No vote or action needed.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None at this time.			

8. TOPIC: RISK REDUCTION PROGRAMMING IN THE COMMUNITY UPDATES PRESENTER: MARY JANE AINSWORTH

INTRODUCTION:			
<u>Discussion:</u>	DOC is moving away from having risk reduction programming (RRP) for offenders in the community and moving more to individual providers to provide these programs and services. RRP is now being called Risk Intervention Services (RIS).		
CONCLUSIONS	Information only. No vote or action taken.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None at this time.			

9. TOPIC: CONDITION WORK SINCE LAST MEETING PRESENTER: DEAN GEORGE & MARY JANE AINSWORTH

INTRODUCTION:	The board has been reviewing their current conditions after their training last month.		
<u>Discussion:</u>	Dean, Patricia and Linn have been working on conditions that were identified as potentially problematic at their training last month. The board reviewed the work groups suggested changes and Director Mary Jane's suggestions for those same conditions. (See attachment C)		
CONCLUSIONS	Information only. No vote or action taken.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
The workgroup will continue to work on updating the identified conditions	Dean George, Patricia Boucher, Linn Caroleo	Open	
The workgroup will work on a process to potentially handle condition modifications administratively instead of requiring a hearing.	Dean George, Patricia Boucher, Linn Caroleo	Open	

10. TOPIC: STRUCTURED DECISION-MAKING FRAMEWORK PRESENTER: MARY JANE AINSWORTH

INTRODUCTION:	The board reviewed data and cases from the last month's assigned SDMF cases.		
<u>Discussion:</u>	The new parole summary will be implemented soon by DOC. The board has requested that if possible, the office staff assign the SDMF cases to cases that were submitted on the new parole summary. The board reviewed the differences in coding for June hearings and the guidance document that was given at the last staff meeting. (See attachment D)		
CONCLUSIONS	The board agreed to move from 3 assigned SDMF cases per hearing day to 4 until the new parole summary goes live with DOC.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
4 SDMF cases will be assigned each hearing day and will be assigned to cases that were submitted on the new parole summary template when able to.	Mary Jane Ainsworth, Colby Leno, Carla Vecchione	Open – Starting with July hearings.	

11. TOPIC: JULY SCHEDULE PRESENTER: DEAN GEORGE

INTRODUCTION:	Review of the scheduled hearing days and Parole Board Members availability. (See attachment E)		
<u>Discussion:</u>	The Parole Board Members reviewed the July hearing schedule and provided any conflicts for availability. The board also discussed what date to hold the next staff meeting and what date to hold any overflow hearings in July.		
CONCLUSIONS	The board set the next staff meeting date as 07/30/2024 and the overflow hearing date as 07/31/2024.		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None at this time.		

CLOSING	Thomas made the motion to adjourn the meeting. Patricia seconded. Vote: 6 in favor, 1 absent. Motion passed. The Parole Board Staff Meeting was adjourned.
NEXT MEETING DATE	July 30 th , 2024 at 9:00 am.



State of Vermont Parole Board

To: Parole Board Members

From: Mary Jane Ainsworth, Director

Date: July 25, 2024

At the Parole Board Staff meeting on June 25, 2024, I brought up a topic of how to proceed with updating the Parole Board Manual of policies and procedures. The Board first tasked me with drafting an updated Table of Contents outlining my thoughts on how to restructure the topics within the manual.

Attached to this memorandum is a copy of the Table of Contents of the current Parole Board Manual and my suggested change to the Table of Contents.

I look forward to going through my suggestions at the next meeting on July 30, 2024.

Cc: Parole Board Office Staff Members

Suggested Table of Contents

Chapter 1 – General Provisions

Subchapter 1 - Definitions

Subchapter 2 – Code of Ethics and Conflicts of Interest

- I. Code of Ethics
- II. Conflict of Interest
- III. Enforcement

Subchapter 3 – Policy and Procedures Development

- I. Outline of Policy and Procedure Development Process
- II. Development and Maintenance of a Crime Severity Index

Subchapter 4 – Pardons

- I. Request from the Governor
- II. Proceedings

Subchapter 5 – Victim Notification and Participation

- I. Victim Input
- II. Communication with Victims' Group

Subchapter 6 – Access to Information

- I. Parole Summary Report
- II. Information from Other Sources
- III. Board Subpoenas
- IV. Offender Access to Information Considered by the Board

Chapter 2 – Proceeding Scheduling, Conduct, Deliberation and Voting

Subchapter 1 – Scheduling and Docketing of Parole and SCS Proceedings

- I. Tentative Schedule
- II. Final Hearing Schedule
- III. Initiation and Scheduling of Violation Proceedings for Detained Parolees
- IV. Request for Continuances

Subchapter 2 – Conduct of Proceedings

- I. Interviews and Hearings
- II. Administrative Reviews
- III. Annual Reviews
- IV. Proposed Resolutions to Parole Violation Hearings
- V. Recording Board Matters

Subchapter 3 – Deliberation and Voting

- I. Deliberation
- II. Factors to be Considered
- III. Decisional Options

- IV. Vote Requirements for Board Action
- V. Rescinding Parole

Chapter 3 – Parole

Subchapter 1 - Eligibility for Parole Consideration

- I. Presumptive Parole
- II. Initial Parole Interview
- III. Subsequent Consideration for Parole
- IV. Medical Parole
- V. Parole to Detainer in Another Jurisdiction
- VI. Ineligibility for Future Parole
- VII. Offender Request for Continuances and Waivers of Reviews and Interviews

Subchapter 2 – Parole Agreement

- I. Setting Conditions
- II. Preparation and Issuance of Parole Agreement
- III. Contents of Parole Agreement
- IV. Effect of Parole Agreement
- V. Modifying Conditions of Parole

Subchapter 3 – Violations of Parole

- I. Reprimand Proceedings
- II. Arrest of Parolee
- III. Preliminary Parole Violation Hearing
 - a. Release from Custody Pending Hearings
- IV. Final Parole Violation Hearing

Subchapter 4 – Termination and Early Discharge of Parole Supervision

- I. Termination of Parole upon completion of a parolee's predetermined term of parole supervision
- II. Early termination of parole supervision

Chapter 12 – Supervised Community Sentence (SCS)

- I. Review of Change in SCS Plan
- II. Review at Minimum Expiration of Sentence
- III. Violations of SCS
 - a. Arrest Warrant or Notice
 - b. Release from Custody Pending Hearings
 - c. SCS Violation Hearing

Chapter 13 – Review of Parole Board Decisions and Reconsideration of Previous Decisions

Table of Contents

<i>Chapter 1 – Definitions</i>	_____
<i>Chapter 2 - Code of Ethics and Conflict of Interest</i>	_____
I. Code of Ethics:	_____
II. Conflict of Interest	_____
III. Enforcement:	_____
<i>Chapter 3 - Policy and Procedures Development</i>	_____
I. Outline of Policy and Procedure Development Process:	_____
II. Development and maintenance of a crime severity index.	_____
<i>Chapter 4 - Eligibility for Parole Consideration</i>	_____
I. Presumptive Parole	_____
II. Initial Parole Interview:	_____
III. Subsequent Consideration for Parole:	_____
IV. Offender Request for Continuances and Waivers of Reviews and Interviews:	_____
<i>Chapter 5 - Pardons</i>	_____
I. Request from the Governor:	_____
II. Proceedings:	_____
<i>Chapter 6 - Scheduling and Docketing of Parole and SCS Proceedings</i>	_____
I. Tentative Schedule:	_____
II. Final Hearing Schedule:	_____
<i>Chapter 7 - Access to Information</i>	_____
I. Department of Corrections Parole Consideration Report:	_____
II. Information from other Sources:	_____
III. Board Subpoenas:	_____
IV. Offender Access to Information Considered by the Board:	_____
<i>Chapter 8 - Victim Notification and Participation</i>	_____
I. Victim Input:	_____
II. Communication with Victims' Group:	_____
<i>Chapter 9 - Conduct of Proceedings</i>	_____
I. Interviews and Hearings:	_____
II. Administrative Reviews:	_____
III. Annual Reviews:	_____
IV. Recording Board matters:	_____

Chapter 10 - Deliberation and Voting _____

- I. Deliberation: _____
- II. Factors to be considered: _____
- III. Decisional Options: _____
- IV. Vote Requirements for Board Action: _____
- V. Rescinding Parole _____

Chapter 11 - Setting conditions _____

- I. General Conditions _____
- II. Special Conditions _____
- III. Restitution _____
- IV. Parole to Detainer in Another Jurisdiction _____

Chapter 12 - Parole Agreement _____

- I. Preparation and Issuance of Parole Agreement: _____
- II. Contents of Parole Agreement: _____
- III. Effect of the Parole Agreement: _____
- IV. Modifying Conditions of Parole: _____

Chapter 13 – Termination and Early Discharge of Parole Supervision _____

- I. Termination of Parole upon completion of a parolee’s predetermined term of parole supervision: _____
- II. Early termination of parole supervision: _____

Chapter 14 - Medical Parole _____

- I. Conditions and Limitations of Medical Parole: _____

Chapter 15 – Violations of Parole _____

- I. Reprimand Proceedings: _____
- II. Arrest of the Parolee: _____
- III. Release from Custody Pending Hearings: _____
- IV. Initiation and Scheduling of Violation Proceedings for Detained Parolees: _____
- V. Preliminary Parole Violation Hearing: _____
- VI. Final Parole Violation Hearing: _____
- VII. Ineligibility for Future Parole _____

Chapter 16 - Supervised Community Sentence (SCS) _____

- I. Review of Change in SCS plan: _____
- II. Review at Minimum expiration of sentence: _____

Chapter 17 - Violations of Supervised Community Sentence (SCS) _____

- I. Arrest Warrant or Notice: _____
- II. Release from Custody Pending Hearings: _____
- III. SCS Violation Hearing: _____

Chapter 18 - Review of Parole Board Decisions and Reconsideration of Previous Decisions _____

- I. Request for Reconsideration of prior decision regarding parole or SCS. _____
- II. Offender's requests for reconsideration of Parole Decisions: _____
- III. Supervising Parole Officer requests for reconsideration of Parole Decisions: _____
- IV. Requests for reconsideration of Prior Decision Regarding SCS: _____

Current

EARLY TERMINATION OF PAROLE REQUEST

NCIC and Motor Vehicle Record Check Done? **YES**

TO: Mary Jane Ainsworth, Parole Board Director
FROM: Michael Carlisle, Probation and Parole Officer *MAC*
WORKSITE: St. Johnsbury Probation and Parole (SJPP)
DATE: June 7, 2024

RE: Jacob Beattie

DOB: December 26, 1985 **PAROLE#:** 16579-18XPA

DATE PLACED ON PAROLE: October 29, 2018

PAROLE EXPIRATION DATE: September 23, 2026

Non-Listed Offender - Not Within 6 months of Expiration Date

REGISTERED VICTIM NOTIFICATION AND COMMENTS: Victim Service Specialist notified; no input received regarding discharge. Victim Services supports this.

ORIGINAL OFFENSE(S):

- Sale Of Cocaine -Less than 2.5 GM -Docket No. 0305-04-13 Cacr 1
- Aiding In The Commission of A Felony - Docket No. 0305-04-13 Cacr 2
- Sale Of Cocaine – Or Delivery 2.5 GM or More Docket No. 0305-04-13 Cacr 3
- Sex Offender Registry Violation - Felony - Docket No. 0579-07-13 Cacr
- Simple Assault – Docket No. 0488-08-15 Cacr 1
- False Information to Police Officer – Docket No. 0488-08-15 Cacr 2
- Sex Offender Registry Violation - Felony - Docket No. 0165-03-16 Cacr
- Escape or Walkaway-Docket No. 114-02-16 Cacr- Sentenced November 18, 2016

CASEWORKER SUMMARY:

Mr. Beattie was sentenced on October 4, 2013, on the following 3 criminal offenses. In Docket No. 0305-04-13 Cacr, Sale Of Cocaine -Less than 2.5 GM, Count 1; Aiding In The Commission of A Felony, Count 2; and Sale Of Cocaine – Or Delivery 2.5 GM or More, Count 3. He received a total sentence of 0 to 6 years and was placed on Furlough with the St. Johnsbury Probation and Parole office (SJPP).

On August 31, 2015, while on Furlough supervision, Mr. Beattie was sentenced on 2 new criminal offenses. In Docket No. 488-8-15 Cacr, Simple Assault, Count 1, he received a 10 days to 9 months sentence, consecutive to the sentence in execution; On count 2, False Information to a Police Officer, he received a 10 days to 9 months sentence, concurrent to count 1. He was placed on Furlough with the SJPP.

On November 18, 2016, while on Furlough supervision, Mr. Beattie was sentenced on 2 new criminal offenses. On Docket No. 114-04-16 Cacr 1, Escape or Walkaway, he received a 3 months to 3 years sentence, consecutive to the sentence in execution. In Docket No. 165-03-16 Cacr 1, for Sex Offender Registry Violation, he received a

sentence of 1 year to 3 years, consecutive to the sentence in execution. He was incarcerated from March 21, 2016 (Furlough Violation for new criminal charges) and returned to Furlough Supervision at STJPP on June 19, 2017.

While under Furlough supervision he received the following furlough violations:

On July 31, 2017, Mr. Beattie received a 5 day Graduated Sanction of incarceration for violating Transitional Housing (Judd South) Rule.

On January 11, 2018, Mr. Beattie received a 10 day Graduated Sanction of incarceration for violating Transitional Housing (Judd South) Rule. This Graduated Sanction turned into a Suspension of his Furlough. He returned to Furlough at STJPP on March 19, 2018.

On October 29, 2018, Mr. Beattie was recommended for and granted Parole.

While on Parole, there have been no known negative incidents or graduated sanctions resulting in punitive actions or incarcerations. He successfully completed the BAART Program in March 2022. Mr. Beattie has abided by the conditions of his parole and kept his supervising parole officer informed of any changes and has reported as directed.

JUSTIFICATION FOR EARLY TERMINATION OF PAROLE:


Mr. Beattie has remained in compliance with his Parole conditions and has remained incident free. He is a Non-Listed Offender and has been on parole supervision without incident for more than 3 years. (5 years – Since October 2018)

OFFICER'S NAME AND WORKING SITE:

Michael Carlisle, Probation and Parole Officer
St. Johnsbury Probation and Parole Office

EARLY TERMINATION OF PAROLE REQUEST

NCIC and Motor Vehicle Record Check Done? **YES**

TO: Mary Jane Ainsworth, Parole Board Director
FROM: Michael Carlisle, Probation and Parole Officer 
WORKSITE: St. Johnsbury Probation and Parole (SJPP)
DATE: June 7, 2024
RE: Michael A. Bristol

DOB: May 7, 1963 **PAROLE#:** 7780-02XPA
DATE PLACED ON PAROLE: December 4, 2002
PAROLE EXPIRATION DATE: Life, not less than 25 years
Listed Offender - Not Within 6 Months of Expiration Date
REGISTERED VICTIM NOTIFICATION AND COMMENTS: Victim Service Specialist notified; no input received regarding discharge. Victim Services supports this.

ORIGINAL OFFENSE(S):

- Murder 2nd Degree - Docket No. 05-03-81 Cacr
- Felony Murder -Docket No. 05-03-81 Cacr

CASEWORKER SUMMARY:

Michael Bristol was sentenced on September 24, 1981, to 25 years to life. He was transferred to Furlough supervision with the St. Albans Probation and Parole office (SAPP) on May 7, 1999. Mr. Bristol had not been lodged for any furlough violations, nor had he received any graduated sanctions during his time on Furlough supervision.

On November 21, 2002, Mr. Bristol, with a positive recommendation and plan, appeared before the Vermont Parole Board and was granted Parole. He was placed on Parole on December 4, 2002.

While on Parole, there have been no known negative incidents or graduated sanctions associated with Mr. Bristol. He has successfully completed programming. Mr. Bristol has abided by the conditions of his parole and kept his supervising parole officer informed of any changes and has reported as directed.

JUSTIFICATION FOR EARLY TERMINATION OF PAROLE:

Mr. Bristol has remained in compliance with his parole conditions and has remained incident free. He is a listed offender and has been on parole supervision without incident for more than 8 years and as a parolee with a life sentence, it been greater than 15 years since his date of incarceration. (42 years)

OFFICER'S NAME AND WORKING SITE:

Michael Carlisle, Probation and Parole Officer, St. Johnsbury Probation and Parole.



VERMONT PAROLE BOARD

EARLY TERMINATION OF PAROLE SUPERVISION REQUEST

TO: The State of Vermont Parole Board

FROM: Christine Barrows WORKSITE: MIPP

DATE: June 26, 2024

RE: Virginia Gillett DOB:03/08/1984

PAROLE#: 17028-19XPA

DATE PLACED ON PAROLE: 12/17/2019

PAROLE EXPIRATION DATE: 11/20/2027

TYPE OF REQUEST: Non-Listed Offender - Not Within 6 Months of Expiration Date

REGISTERED VICTIM NOTIFICATION & COMMENTS:

Please see attached Victim Notification Form

ORIGINAL OFFENSES:

Embezzlement, (dk# 0591-10-10 Ancr) Ct#1
Petty Larceny (dk# 0591-10-10 Ancr) Ct #2
Petty Larceny (dk# 0591)-10-10 Ancr) Ct #3
Petty Larceny (dk# 0591 -10-10 Ancr) Ct #4
Driving License Suspended (dk# 0261-06-14 Ancr)
Violation Conditions of Release (dk# 0476-11-18 Ancr)
Cocaine – Sale or Delivery – 2.5 GM (dk# 1076-08-17 Rdcr) Ct# 1
Cocaine – Sale or Delivery – 2.5 GM (dk# 1076-08-17 Rdcr) Ct# 2

SUPERVISION SUMMARY:

Virginia Gillett was granted parole on 12/17/2019. Since placed on parole, there have been no issues and she has been in compliance with her conditions. Due to her level of compliance, positive behavior and lower risk level, she was transferred to the telephone reporting program in August, 2020. Virginia continues to report and has fulfilled all requirements.

JUSTIFICATION FOR EARLY TERMINATION OF PAROLE:

Virginia Gillett has maintained herself in the local community. During the term of her parole supervision, Virginia has assisted in running her brother's business, completed several other jobs and currently operates her own property maintenance business. In November of 2020, she moved to her present home in Weybridge, VT. She was able to obtain custody of two of her three children and has been involved in family counseling. She successfully dealt with several recent personal tragedies in her life, to include the death of her brother and her father. At the present time, Virginia cofacilitates a 10 week group at the Counseling Service of Addison County.

Revised (01/15/2020)

Virginia has taken many positive steps in her life and the community to become a more productive and positive individual in her community.

Revised (01/15/2020)

MONTH	SITE	MEMBER NAME	OFFENDER NAME	CRIMINAL & PAROLE HISTORY	ABILITY TO CONTROL BEHAVIOR	RESPONSIVITY (PROGRAMMING)	INSTITUTIONAL / COMMUNITY BEHAVIOR	OFFENDER CHANGE	RELEASE PLAN	CASE SPECIFIC FACTORS	VICTIM CONSIDERATIONS	COMMUNITY CONSIDERATIONS
JUNE	NEPP	GEORGE	PETERS, DONALD	A	A	N	N	N	M	N	N	N
JUNE	NEPP	DENGLER	PETERS, DONALD	A	N	N	M	M	M	N	N	N
JUNE	NEPP	AIKEN	PETERS, DONALD	A	N	N	M	M	M	N	N	N
JUNE	SJPP	GEORGE	COLBY, TIMOTHY	A	A	N	N	N	M	N	N	N
JUNE	SJPP	CAROLEO	COLBY, TIMOTHY	A	M	M	M	M	M	N	N	N
JUNE	SJPP	GIFFEN	COLBY, TIMOTHY	M	A	M	A,M	M	M	N	N	N
JUNE	SJPP	GEROGE	PAYNE, BENJAMIN	A	A	N	M	N	N	N	N	N
JUNE	SJPP	CAROLEO	PAYNE, BENJAMIN	A	N	M	N	N	M	N	N	N
JUNE	SJPP	GIFFEN	PAYNE, BENJAMIN	A	A	M	N	M	M	N	N	N
JUNE	SSCF	GIFFEN	NORWAY, HARRY	A	A	M	N	M	M	N	A	N
JUNE	SSCF	CAROLEO	NORWAY, HARRY	A	A	N	N	N	N	N	N	N
JUNE	SSCF	GEORGE	NORWAY, HARRY	A	A	A	N	N	N	N	N	N
JUNE	NSCF	BOUCHER	COOLIDGE, DEVIN	A	A	A	A	A	N	N	N	N
JUNE	NSCF	DENGLER	COOLIDGE, DEVIN	A	A	A	A	A	N	N	N	N
JUNE	NSCF	AIKEN	COOLIDGE, DEVIN	A	A	A	A	A	N	N	N	N
JUNE	NSCF	BOUCHER	FORRETT, JESSE	A	A	N	N	N	N	N	N	N
JUNE	NSCF	DENGLER	FORRETT, JESSE	A	A	N	N	A	N	N	N	N
JUNE	NSCF	AIKEN	FORRETT, JESSE	A	A	N	N	N	N	N	N	N
JUNE	NSCF	BOUCHER	LONDON, MARTIN	A	A	A	A	N	N	N	A	N
JUNE	NSCF	DENGLER	LONDON, MARTIN	A	A	N	N	N	N	N	N	N
JUNE	NSCF	AIKEN	LONDON, MARTIN	A	A	N	N	N	N	N	A	N
JULY	SSCF	GEORGE	CRUZ, ORLANDO	N	N	N	N	N	A	N	A	N
JULY	SSCF	BOUCHER	CRUZ, ORLANDO	A	N	N	N	N	A	N	A	N
JULY	SSCF	CAROLEO	CRUZ, ORLANDO	A	A	N	N	N	N	N	N	N
JULY	SSCF	GEORGE	ADOLPH, ADAM	A	N	N	N	N	M	N	N	N
JULY	SSCF	BOUCHER	ADOLPH, ADAM	A	A	N	N	N	M	N	N	N
JULY	SSCF	CAROLEO	ADOLPH, ADAM	A	A	N	A	N	N	N	N	N
JULY	SAPP	AIKEN	BOSLEY, BRADLEY	A	A	M	M	M	N	N	N	N
JULY	SAPP	BOUCHER	BOSLEY, BRADLEY	A	A	M	N	M	M	N	N	N
JULY	SAPP	GIFFIN	BOSLEY, BRADLEY	A	A	M	N	M	M	N	N	N
JULY	NWSCF	GIFFIN	DUNN, WILLIAM	A	A	M	N	M	A,M	N	N	N
JULY	NWSCF	BOUCHER	DUNN, WILLIAM	A	A	N	N	M	N	N	N	N
JULY	NWSCF	AIKEN	DUNN, WILLIAM	A	A	M	N	M	N	N	N	N

MONTH	SITE	MEMBER NAME	OFFENDER NAME	CRIMINAL &	ABILITY TO	RESPONSIVITY	INSTITUTIONAL	OFFENDER	RELEASE	CASE	VICTIM	COMMUNITY
				PAROLE HISTORY	CONTROL BEHAVIOR		(PROGRAMMING)			/ COMMUNITY BEHAVIOR		
JULY	SSCF	AIKEN	BRUYETTE, JOSEPH	N	A	N	N	N	N	N	A	N
JULY	SSCF	BOUCHER	BRUYETTE, JOSEPH	M	A	M	N	N	A	N	A	N
JULY	SSCF	DENGLER	BRUYETTE, JOSEPH	N	A	N	A	N	N	N	A	N
JULY	RUPP	AIKEN	JOHNSTON, ROBERT	A	A	M	A	N	M	N	A	N
JULY	RUPP	BOUCHER	JOHNSTON, ROBERT	A	A	N	A	N	M	N	A	N
JULY	RUPP	DENGLER	JOHNSTON, ROBERT	A	A	N	A	N	N	N	A	N
JULY	CRCF	GEORGE	RICHARDS, ASHLEY	A	A	N	N	N	N	N	N	N
JULY	CRCF	CAROLEO	RICHARDS, ASHLEY	A	A	N	N	N	N	N	N	N
JULY	CRCF	GIFFIN	RICHARDS, ASHLEY	A	A	M	N	M	M	N		N
JULY	BUPP	GIFFIN	SAVARD, THOMAS	A	A	A, M	A		M	N	N	N
JULY	BUPP	CAROLEO	SAVARD, THOMAS	A	A	N	N	N	M	N	A	N
JULY	BUPP	GEORGE	SAVARD, THOMAS	A	A	N	N	N	N	N	N	N
JULY	BUPP	GEORGE	OLESON, NICOLE	A	N	N	N	M	M	N	N	N
JULY	BUPP	CAROLEO	OLESON, NICOLE	A	A	N	M	N	M	N	N	N
JULY	BUPP	GIFFIN	OLESON, NICOLE	A	A	M	N	M	M	N	N	N
JULY	BAPP	GEORGE	DUPREY, SHAUN	A	A	M	N	M	N	N	N	N
JULY	BAPP	CAROLEO	DUPREY, SHAUN	A	A	N	N	N	M	N	A	N
JULY	BAPP	DENGLER	DUPREY, SHAUN	A	A	N	A	N	N	N	N	N

TENTATIVE
VERMONT PAROLE BOARD SCHEDULE
August 2024

**Hearings are being held over video conference using Microsoft Teams.*

**Information for attending individual hearings is located on the final schedule for the corresponding Correctional Facility or Probation & Parole Office.*

<u>Date Of The Hearings</u>	<u>Locations Of The Hearings</u>
Tuesday, August 06, 2024 at 8:45am	<ul style="list-style-type: none"> • St. Albans Probation & Parole • Northwest State Correctional Facility
Wednesday, August 07, 2024 at 8:45am	<ul style="list-style-type: none"> • Hartford Probation & Parole • Brattleboro Probation & Parole
Thursday, August 08, 2024 at 8:45am	<ul style="list-style-type: none"> • Springfield Probation & Parole • Southern State Correctional Facility
Tuesday, August 13, 2024 at 8:45am	<ul style="list-style-type: none"> • Middlebury Probation & Parole • Rutland Probation & Parole • Marble Valley Regional Correctional Facility
Wednesday, August 14, 2024 at 8:45am	<ul style="list-style-type: none"> • Chittenden Regional Correctional Facility • Burlington P&P <i>Parole Violation Hearings</i>
Thursday, August 15, 2024 at 8:45am	<ul style="list-style-type: none"> • Burlington Probation & Parole • Barre Probation & Parole • Morrisville Probation & Parole
Tuesday, August 20, 2024 at 8:45am	<ul style="list-style-type: none"> • Newport Probation & Parole • Northern State Correctional Facility <i>Parole Violation Hearings</i>
Wednesday, August 21, 2024 at 8:45am	<ul style="list-style-type: none"> • Northern State Correctional Facility <i>Parole Hearings</i> • Out of State
Thursday, August 22, 2024 at 8:45am	<ul style="list-style-type: none"> • St. Johnsbury Probation & Parole • Northeast Correctional Complex
Tuesday, August 27, 2024 at 9am	<ul style="list-style-type: none"> • Parole Board Staff Meeting
Thursday, August 29, 2024 at 8:45am	<ul style="list-style-type: none"> • Overflow Hearing Day (if needed)

*****Dates, times and location are subject to change.*****