

7/1/89

Bulletin No. 89-11

P-2220 B

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P-2220      Documentation of Eligibility Decisions (Continued)

B.      Denials

The IMS:

- Enters the information from the DSW 201 and DSW 202 on the APPL and STAT. ACCESS will deny the case based on this information.
- If the case is later discovered to have been denied in error, reactivates the application.
- Sends client notice of denial (DSW 220) including proper policy citations.
- Makes a referral to SRS via DSW/SRS 1 if applicant is pregnant, under 18 and not living with parents or another responsible caretaker relative; and a referral has not already been made. Even if applicant is living at the Elizabeth Lund Home, referral should be made. An SRS 244CPS should be attached to the DSW/SRS 1 with as much information as is available to the IMS without further investigation. If the IMS suspects abuse or neglect, he/she should also complete an SRS 305.
- If any incapacity forms (DSW 210, 210P, 210E, 211, 212, or 213) have been sent to Program Integrity and the denial is for a reason other than no incapacity, sends memo to Program Integrity Unit.