

7/1/94
2220 L1

Bulletin No. 94-14

P-

P-2220 Documentation of Eligibility Decisions (Continued)

L. Change in Deprivation Factor (WAM 2334)

- If the deprivation factor changes in an ongoing ANFC case, continue the grant under the old deprivation factor for up to 30 days from date of change in deprivation. Notify the client of the decision to grant or deny under the new deprivation factor within that 30 day period. Process the case according to the chart on pages P-2220 L4 and P-2220 L5.

- When a person leaves the household, delete or change the necessary panels in ACCESS.

- When the deprivation factor changes from INCAP to UP, or absence to UP (if the principal earner is the original head of the household which received an absence grant or was the incapacitated person) base eligibility on work quarters existing at the time of the earliest application after which there is no interruption in benefits. Do not close the case. Delete the DISA or ABSP panel for the parent who is no longer absent, and add an UNME panel. ACCESS will then allow you to backdate Hours Eligibility Start Date to determine eligibility based on quarters available at application time.

For Group 2 or members, do not determine work quarters or enter an Hours Eligibility Start Date because they do not apply.

7/1/95
2220 L2

Bulletin No. 95-16

P-

P-2220 Documentation of Eligibility Decisions (Continued)

L. Change in Deprivation Factor (Continued)

- A new application (DSW 201) is required each time there is a change in the deprivation factor. This is to insure that the client reads and understands the rights and responsibilities listed, in particular, those pertinent to the new deprivation factor. In all cases when the head of household changes a new DSW 202 is required (because it lists the household members).

Include a statement in the notice to the household about the change in deprivation factor.

When the second parent joins the household and asks to be added to the grant, add that parent effective as the date of the request if:

- the parent is eligible as of the date and
- the parent returns the required application within 10 days.

Otherwise, the parent's date of eligibility is the date the application is received or the date all eligibility factors are met see P-2220 F#1).

- For ongoing cases that change from Absence to Incapacity or UP and have made a new application, follow procedures in P-2220 F#1 on "Increases" for a member being added to the grant.

For those cases that change from Incapacity or UP to Absence, See Example below.

Example:

Mother, father, and child are receiving a grant based on the father's incapacity. He leaves the household.

Have the mother complete a new Application (DSW 201), a new Statement of Need (DSW 202) if the father was

the head of household and appropriate support forms
(see P-2330).

Change the grant for the next possible benefit period
by removing the father's needs (10 day notice of
adverse action is required if the grant will
decrease).

7/1/92
2220 L3

Bulletin No. 92-33

P-

P-2220 Documentation Of Eligibility Decisions (Continued)

L. Change in Deprivation Factor (Continued)

Example: (Continued)

Notify the mother that:

- * her grant is being changed due to change in the number of eligible members (and income, if appropriate), and
- * her grant is now based on absence

If the incapacitated father was the head of house hold in ACCESS, close the previous grant and reopen with the mother as head of household so the next check is issued in the mother's name.

7/1/92
2220 L4

Bulletin No. 92-33

P-

P-2220 Documentation Of Eligibility Decisions (Continued)

L. Change in Deprivation Factor (Continued)

Pending Cases

If the client requests or reports a change in deprivation factor while ANFC is pending, grant the original application within 30 days if eligible under the first deprivation factor. Once granted, change to the new deprivation factor, effective for the date the new circumstances are reported. Approve the change/closure within 30 days.

If the client requests or reports a change in deprivation factor while ANFC is pending and the household is not eligible under the original deprivation factor, deny the first application within 30 days and request a new application. A new 30-day period to act on the application begins on the date of the new application.

FROM

TO

Absence
appli-

Absence
(nothing)

Incapacity
If original

UP
If original

Application

cation is

granted:

is granted: - get new DSW
201
- get new DSW (and DSW 202 if
201 (and DSW head of household
202 if head of is
different),
household is - determine UP
different), eligibility,
- get incap forms, (P-2210 B#8)
(P-2210 B#1), - process for
- change Reach UP(P-
2335),
deprivation and
factor in - change
depriva-
ACCESS to tion factor
in
incap. ACCESS to UP.

If the original If original
applica-
Application is tion is denied:
Denied: - get new DSW 201
- get new DSW and DSW 202
 201 and DSW - determine UP
 202, eligibility
- get incap forms. (P-2210 B#8)
and
 (P-2210 B#1) - process for Reach
 Up (P-2335).

7/1/92
2220 L5

Bulletin No. 92-33

P-

P-2220 Documentation Of Eligibility Decisions (Continued)

L. Change in Deprivation Factor (Continued)

FROM		TO	
	Absence	Incapacity	UP
Incapacity	<p>If original application is granted:</p> <ul style="list-style-type: none"> - get new DSW 201 (and DSW 202 if head of household is different), - get new 202APQ, (if applicable), - get support forms P-2330 B), <p>and</p> <ul style="list-style-type: none"> - change deprivation factor in ACCESS to Absence. <p>If original application is denied:</p> <ul style="list-style-type: none"> - get new DSW 201 (and DSW 202, - get new 202APQ, (if applicable), and - get support forms 	(nothing)	<p>If the original application is granted:</p> <ul style="list-style-type: none"> - determine UP eligibility (P-2210 B#8), - process for Reach Up (P-2335), <p>and</p> <ul style="list-style-type: none"> - change deprivation factor in ACCESS to UP. <p>If original application is denied:</p> <ul style="list-style-type: none"> - get new DSW 201 and DSW 202, - determine UP eligibility (P-2210 B#8), and - process for Reach Up (P-2335).

	(P-2330 B)		
--	------------	--	--

<p><u>UP</u></p>	<p>If original application is granted: - get new DSW 201 (and DSW 202 if head of household is different), - get new 202APQ, (if applicable), and - change deprivation factor in ACCESS to Absence. If original application is denied: - get new DSW 201 and DSW 202, - get new 202APQ, (if applicable), and - get support forms (P-2330 B)</p>	<p>If original application is granted: - get incap forms (P-2210 B#1), - change deprivation factor in ACCESS to incap. If original application is denied: - get new DSW 201 and DSW 202, - get incap forms (P-2330 B#1).</p>	<p>(nothing)</p>
------------------	---	---	------------------

