



OFFICE OF THE SECRETARY
103 South Main Street
Waterbury, Vermont 05671-0204

December 31, 2009

Mr. Robert Aaronson
Director, Division of Cost Allocation
Department of Health and Human Services
26 Federal Plaza, Room 41-122
New York, NY 10278

Dear Mr. Aaronson:

Below you will find various amendment notifications for cost allocation plans within the Vermont Agency of Human Services. These updates are effective October 1, 2009.

Agency of Human Services Central Office (AHSCO)

The Agency of Human Services Central Office (AHSCO) has updated the description of program codes appearing in VISION data. While these program codes have been updated in the narrative and highlighted in red, we have included a chart below:

Plan Dept	Plan Dept Name	Allocation Method
41499.1	MOVE-IAPD	Results of AHS staff time studies or positive reporting directly to time sheets
41607.1	VIEWS-MOVE-IAPD	Results of AHS staff time studies or positive reporting directly to time sheets
41608.1	5010-MOVE-IAPD	Results of AHS staff time studies or positive reporting directly to time sheets

The Agency of Human Services Central Office (AHSCO) has deleted a program code previously appearing in VISION data. While this program code has been lined-through in the narrative and highlighted in red, we have included a chart below:

Plan Dept	Plan Dept Name	Allocation Method
37533.1	Refugee Workforce Program	Direct to Refugee Workforce Grant

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

Department for Children and Families (DCF)

The Department for Children and Families (DCF) has identified new program codes appearing in VISION data. While all these program codes have been added to the narrative and highlighted in red, we have included a chart of these additions below:

Plan Dept	Plan Dept Name	Allocation Method
39725	WIC- General Administration	Direct to WIC - General Admin
41499	MMIS – TA	Direct to MMIS and VIEWS
41607	VIEWS – DDI (development)	Direct to MMIS and VIEWS
41609	VIEWS-enhanced – DDI (development)	Direct to MMIS and VIEWS
41612	MMIS – IV & V	Direct to MMIS and VIEWS
41613	MMIS – DDI (development)	Direct to MMIS and VIEWS
41614	VIEWS – IV & V	Direct to MMIS and VIEWS

The Department for Children and Families (DCF) has updated several program codes appearing in VISION data. While all these program codes have been updated in the narrative and highlighted in red, we have included a chart of these additions below:

Plan Dept	Plan Dept Name	Allocation Method
41211	Benefit Programs Support Staff	Economic Employee Salaries Across Economic Services (including field services)
40713	Therapeutic Child Care - Bonus	Direct to GC-MCO
41316	Food Stamp Outreach	Direct to Food Stamp Outreach (100% Match)

Department of Disabilities, Aging and Independent Living

The Department of Disabilities, Aging and Independent Living (DAIL) has identified new program codes appearing in VISION data. While all these program codes have been added to the narrative and highlighted in red, we have included a chart of these additions below:

Plan Dept	Plan Dept Name	Allocation Method
41499	MMIS – TA (Advanced Planning Document)	Direct to MMIS – TA based on positive time reporting
41607	VIEWS – DDI (Advanced Planning Document)	Direct to VIEWS – DDI based on positive time reporting
41609	VIEWS – enhanced DDI (APD)	Direct to VIEWS – enhanced DDI based on positive time reporting
41612	MMIS – IV&V (Advanced Planning Document)	Direct to MMIS – IV&V based on positive time reporting
41613	MMIS – DDI (Advanced Planning Document)	Direct to MMIS – DDI based on positive time reporting
41614	VIEWS – IV&V (Advanced Planning Document)	Direct to VIEWS – IV&V based on positive time reporting
41499	MMIS – TA (Advanced Planning Document)	Direct to MMIS – TA based on positive time reporting

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

Office of Vermont Health Access (OVHA)

The Office of Vermont Health Access (OVHA) has identified new program codes appearing in VISION data. While all these program codes have been added to the narrative and highlighted in red, we have included a chart of these additions below:

Plan/Dept	Plan/Dept Name	Allocation Method
1010.1	VIEWES – MOVE	Direct to 50%
1011.1	5010	Direct to 90%
41607.101	MOVE-VIEWS	Direct to FMAP 50%
41608.101	5010	Direct to FMAP 90%
41609.101	VIEWES – Enhanced	Direct to FMAP 90%
41612.101	MMIS – IV&V	Direct to FMAP 90%
41613.101	MMIS – DDI	Direct to FMAP 90%
41614.101	VIEWES – IV&V	Direct to FMAP 50%
41626.101	Health Care Reform	Time attested for Global Commitment, CHIP, and Catamount Health. (41626) Staff in this Program code also direct code time as appropriate to other Program codes.

The Office of Vermont Health Access (OVHA) has updated al program code appearing in VISION data. While all this program code has been updated in the narrative and highlighted in red, we have included a chart below:

Plan/Dept	Plan/Dept Name	Allocation Method
1000.1	SWICAP	Time Attested for Global Commitment, CHIP Catamount Health Salary and wage account code totals across all Program codes.
1001.1	AHS-CO	Time Attested for Global Commitment, CHIP Catamount Health Salary and wage account code totals across all Program codes
1003.1	Human Service Board	Time Attested for Global Commitment, CHIP Catamount Health Salary and wage account code totals across all Program codes
1004.1	Financial Statement and Internal Control Audit Expenses	Time Attested for Global Commitment, CHIP Catamount Health Salary and wage account code totals across all Program codes
1005.1	AAG Office	Time Attested for Global Commitment, CHIP Catamount Health Salary and wage account code totals across all Program codes

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

Plan Dept.	Plan Dept. Name	Allocation Method
1006.1	Information Technology	Time Attested for Global Commitment, CHIP Catamount Health Salary and wage account code totals across all Program codes
1006.3	IT 90/10	Direct to Medicaid Admin
1007.1	Field Services	Time Attested for Global Commitment, CHIP Catamount Health Salary and wage account code totals across all Program codes
41486.101	Director's Office	Salary and wage account code totals across all Program codes. (41486)
41487.101	Data Analysis Management & Reimbursement	Salary and wage account code totals across all Program codes. (41487)
41493.101	Provider & Member Services	Time Attested for Global Commitment, CHIP and Catamount Health (41493)
41497.101	Administrative Services	Salary and wage account code totals across all Program codes. (41497)
41125.101	Peer Review Contracts	EDS Units Provided for Global Commitment, Choices for Care, CHIP, and All Other Related Programs
41601.115 41601.116 41601.216 41601.117 41601.118	Traditional Medicaid	Actual Charges Incurred for Global Commitment, Choices for Care (including ARRA funding), CHIP and Other Related Programs (41601.115) Direct to Choices for Care (.116) Direct to ARRA (.216) Direct to Catamount Health (.117) Direct to Non-Waiver (.118)
41605.117 41605.217	State-Only Pharmacy	Direct to State Funds (.117) Direct to MCO Investments (.217)
41615.115 41615.116 41615.216	Buy-in Part A	Actual Charges Incurred for Global Commitment, Choices for Care (including ARRA funding), CHIP and Other Related Programs (41615.115) Direct to Choices for Care (.116) Direct to ARRA (.216)
41641.115 41641.116 41641.216 41641.117 41641.118	Buy-in Part B	Actual Charges Incurred for Global Commitment, Choices for Care (including ARRA funding), CHIP and Other Related Programs (41641.115) Direct to Choices for Care (.116) Direct to ARRA (.216) Direct to Catamount Health (.117) Direct to Non-Waiver (.118)

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

Vermont Department of Health (VDH)

The Vermont Department of Health (VDH) has identified new program codes appearing in VISION data. While all these program codes have been added to the narrative and highlighted in red, we have included a chart of these additions below:

Plan Dept	Plan Dept Name	Allocation Method
39173	H1N1 Implementation	Direct to H1N1 Implementation
39136	ABLES	Direct to ABLES
39137	Environmental Public Health Tracking Program	Direct to Environmental Public Health Tracking
39167	Cremation Permits	Direct to Medical Examiner
39735	WIC Infrastructure	Direct to WIC Infrastructure.
39736	Breast Feeding Peer Counseling	Direct to PHHS Block Grant
39038	Blueprint Administration	Relative Share of Blueprint Division Salaries.
39894	Building Substance Abuse Treatment Capacity	Direct to Substance Abuse Grant

The Vermont Department of Health (VDH) has updated al program code appearing in VISION data. While all this program code has been updated in the narrative and highlighted in red, we have included a chart below:

Plan Dept	Plan Dept Name	Allocation Method
39831	Consultation and Evaluation Other Opiate Initiatives	Direct to Substance Abuse Grant
39862	Payments to Providers for Opiate Treatment Methadone Treatment – Block Grant Eligible	Direct to Substance Abuse Grant
39888	Opiate Treatment – Non-SAPT Block Grant Methadone Treatment – NonBlock Grant Eligible	Direct to SAPT MOE non-grant.

Department of Mental Health

The Department of Mental Health (DMH) has made no updates to the narrative this quarter.

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

Cost Impact Assessment

Category 1 – Programs in this category are administrative allocations used to accurately reflect costs to federal benefiting programs across AHS. Overall there will be no federal effect with these new programs.

Category 2 - Programs in this category are used to identify new grants 100% federally funded.

Category 3 – Programs in this category are new or have been updated but have no adverse federal impact.

Category 4 – Program codes being moved from one Planned Department category to another with no changes in funding.

Category 5 – Updates in this category do have an adverse affect on federal funding.

Category 6 – Updates in narrative wording only with no change in the actual allocation method.

Note: All other program code changes identified in red on the CAP narrative are narrative updates only and have no impact on funding.

Agency of Human Services Central Office (AHSCO)

The Agency of Human Services Central Office (AHSCO) has made two changes to the Cost Allocation Plan this quarter.

Category 3 – Programs in this category are new or have been updated but have no adverse federal impact.

- 41499.1 – MOVE-IAPD
- 41607.1 – VIEWS-MOVE-IAPD
- 41608.1 – 5010-MOVE-IAPD

Department for Children and Families (DCF)

The Department for Children and Families (DCF) made updates to the narrative portion that serve only to clarify the language in the cost allocation plan. They do not result in any change in federal funding. Additionally, the following categories of updates were made.

Category 3 – Programs in this category are new or have been updated but have no adverse federal impact.

- 41499 – MMIS – TA
- 41607 – VIEWS – DDI (development)
- 41609 – VIEWS-enhanced – DDI (development)
- 41612 – MMIS – IV & V
- 41613 – MMIS – DDI (development)
- 41614 – VIEWS – IV & V

Category 4 – Program codes being moved from one Planned Department category to another with no changes in funding.

- 39725 – WIC- General Administration

Category 6 – Updates in narrative wording only with no change in the actual allocation method.

- 41211 – Benefit Programs Support Staff
- 40713 – Therapeutic Child Care - Bonus
- 41316 – Food Stamp Outreach

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

Department of Disabilities, Aging and Independent Living

The Department of Disabilities, Aging and Independent Living (DAIL) has made a change to the Cost Allocation Plan this quarter.

Category 3 – Programs in this category are new or have been updated but have no adverse federal impact.

- 41499 – MMIS – TA (Advanced Planning Document)
- 41607 – VIEWS – DDI (Advanced Planning Document)
- 41609 – VIEWS – enhanced DDI (APD)
- 41612 – MMIS – IV&V (Advanced Planning Document)
- 41613 – MMIS – DDI (Advanced Planning Document)
- 41614 – VIEWS – IV&V (Advanced Planning Document)
- 41499 – MMIS – TA (Advanced Planning Document)

Office of Vermont Health Access (OVHA)

The Office of Vermont Health Access (OVHA) has made no changes to the Cost Allocation Plan this quarter.

Vermont Department of Health (VDH)

The Vermont Department of Health (VDH) has made the following changes to the Cost Allocation Plan this quarter.

Category 2 - Programs in this category are used to identify new grants 100% federally funded.

- 39136 – ABLES
- 39137 – Environmental Public Health Tracking Program
- 39173 – H1N1 Implementation

Category 3 – Programs in this category are created or have been updated to facilitate the tracking of expenditures in an accurate fashion and have no federal impact.

- 39038 Blueprint Administration
- 39167 – Cremation Permits
- 39735 WIC Infrastructure
- 39736 – Breast Feeding Peer Counseling
- 39831 – Other Opiate Initiatives
- 39862 – Methadone Treatment – Block Grant Eligible
- 39888 – Methadone Treatment – NonBlock Grant Eligible
- 39894 Building Substance Abuse Treatment Capacity

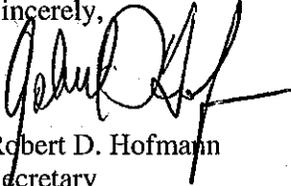
Department of Mental Health (DMH)

The Department of Mental Health (DMH) has made no changes this quarter:

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

We appreciate your cooperation. If you have any questions, please do not hesitate to contact Jim Giffin at (802) 241-2949.

Sincerely,



Robert D. Hofmann
Secretary
Agency of Human Services

cc: Al Johnson Jan Westervelt Matt Riven
 Allan Merritt Jill Gould Mike Mooradian
 Ben Black Jim Euber Monica Light
 Bill Kelly Jim Giffin Patrick Burke
 Carrie Hathaway Jim Mall Peter Bestenbostel
 Connie Harrison Joan Adams Rob Roberts
 David Cohen Kevin O'Connell Sherie Barbour
 Ed Dwinell Leo Clark Shirley Dow
 Gary Leach Mary Ann Alligood Stacey Drinkwine
 Heidi Hall Mary Jane Palmer Ursula Boehringer
 Hugh McCaslin

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

State and Local Cost Allocation Plans

CERTIFICATION OF CENTRAL SERVICE COST ALLOCATION PLAN

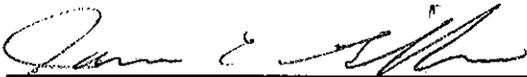
This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal [identify date] to establish cost allocations or billings for [identify period covered by plan] are allowable in accordance with the requirements of OMB Circular A-87, "Cost Principles for State, Local, and Indian Tribal Governments," and Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have accounted for consistently.

I declare that the foregoing is true and correct.

Vermont Agency of Human Resources
Government Unit


Signature

James C. Giffin
Name of Official

Agency Financial Operations Manager
Title

12/29/09
Date of Execution