



DEPARTMENT OF HEALTH & HUMAN SERVICES

0540/78

Program Support Center
Financial Management Service
Division of Cost Allocation

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June 26, 2013

Mr. Douglas A. Racine
Secretary
State of Vermont
Agency of Human Services
208 Hurricane Lane, Suite 103
Williston, Vermont 05495-2069

Dear Mr. Racine:

This is to advise you of the approval of the revisions to the Vermont Agency of Human Service (AHS) Cost Allocation Plan (CAP), which were submitted under letter dated June 29, 2012. The revisions include changes within the Agency of Human Services to the Central Office, Department of Children & Families, Department of Disabilities, Aging & Independent Living, Department of Vermont Health Access, Vermont Department of Health, and the Department of Mental Health. These revisions, which were submitted in accordance with 45 CFR 95, Subpart E, are effective April 1, 2012 except as noted below.

This approval shall remain in effect until such time as the basis and methods for allocating costs in the plan becomes outdated due to organizational changes, changes in Federal law or regulations, or there is a significant change in program composition that would affect the validity of approved cost allocation procedures.

The plan is approved and costs claimed in conformance with the plan are subject to the following conditions:

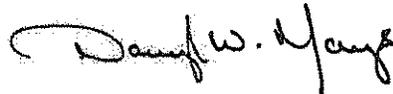
1. The approval is based on information provided by the State and is void if the information is later found to be materially incomplete or inaccurate.
2. The costs claimed for Federal financial participation must be allowable under the law, the cost principles contained in OMB Circular A-87 and program regulation.
3. Department of Children and Family Services (DCF), Division of Family Services, Vision Program Code 40530.8: DCF has agreed to remove "and other" from the description of the above mentioned vision program code.
4. Changes submitted under amendment dated 3/30/2012 and included in this submission are still under review. Approval of these changes is deferred until review is completed.
5. Based on CMS letter to Vermont dated May 29, 2007,

- All current and future PACAP revisions for each AHS Department should comply with Federal regulations regardless of the status of the Global Commitment to Health waiver. The Office of Vermont Health Access administrative expenses and allocation methodologies should comply with Federal regulations at 45 CFR 95.507 (a) and (b) and 42 CFR 433.15.
- A general reference to the Global Commitment to Health waiver at the beginning of each AHS Department's allocation methodology should be indicated by an asterisk attached to each Plan Department number and allocation methodology that is affected by the waiver.

Nothing contained herein should be construed as approving activities not otherwise authorized by approved program plans, or Federal legislation or regulations.

The implementation of the cost allocation plan approved by this document may from time to time be revised by authorized Federal staff. The disclosure of inequities during such reviews may necessitate changes to the plan.

Sincerely,



Darryl W. Mayes
Deputy Director
Division of Cost Allocation

cc: Borseti, R., ACF
Johnson, W., CMS
Lubing, L., USDA/FNS



State of Vermont

AGENCY OF HUMAN SERVICES

Approved

OFFICE OF THE SECRETARY
208 Hurricane Lane, Suite #103
Williston, Vermont 05495-2069

June 29, 2012

Mr. Robert Aaronson
Director, Division of Cost Allocation
Department of Health and Human Services
26 Federal Plaza, Room 41-122
New York, NY 10278

Dear Mr. Aaronson:

Below you will find various amendment notifications for cost allocation plans within the Vermont Agency of Human Services. These updates are effective April 1, 2012.

Agency of Human Services Central Office (AHSCO)

The Agency of Human Services Central Office (AHSCO) has updated a program codes appearing within VISION data. While this program code has been updated in the narrative and highlighted in red, we have included a chart below:

Plan Dept.	Plan Dept. Name	Allocation Method
37013.1	Medicaid Unit	Direct to DVHA Medicaid Administration
37101.1	Director of Health Care Operations, Compliance and Improvement- Staff	Direct to Medicaid Administration
37110.1	AHS Healthcare Operations, Compliance and Improvement Support Staff	Results of Time Study based on one month each quarter for 100% of time Direct to Medicaid Administration
37711.1	Money Follows the Person (MFP) Rebalancing Grant Demonstration—Choices for Care—Dual Eligibility	Direct to Money Follows the Person Dual Eligibility
37965.1	SerVermont - Administrative	Direct to SerVermont
42016.1	Health Care Administration	Direct to DVHA Medicaid Administration
37700.1	Health Care Administration	Direct to DVHA Medicaid Administration
37180.1	Misc. Grants and Contracts	Misc. Grants and Contracts Number of Staff Across AHS
37185.1	High Risk Pool	Misc. Grants and Contracts Direct to DAIL/DMH Based on Client Count

Department for Children and Families (DCF)

The Department for Children and Families (DCF) has identified new program codes appearing in VISION data. While all these program codes have been added to the narrative and highlighted in red, we have included a chart of these additions below:

Plan Dept.	Plan Dept. Name	Allocation Method
41252	EBT Farmers MKT	Direct to EBT Farmers MKT
40967	FEMA	Direct to FEMA
40175	Strengthening Families	Direct to MCO
40180	CIS Intake Coordinator	Direct to GC

The Department for Children and Families (DCF) has updated program codes appearing in VISION data. While this program code has been updated in the narrative and highlighted in red, we have included a chart below:

Plan Dept.	Plan Dept. Name	Allocation Method
40705 Moved from Family Services	Health Care – Citizenship	Direct to Global Commitment
41185 Moved from Field Operations	Financial Eligibility Specialists/Interviewers/Call Center Agents	Results of the Economic Assistance time study
41261	EBT Financial Administrator	Direct to TANF ,and SNAP Benefits Issued, and WIC (Based on Case Count Statistics from Monthly Invoice)

Department of Disabilities, Aging and Independent Living

The Department of Disabilities, Aging and Independent Living (DAIL) has identified new program codes appearing in VISION data. While all these program codes have been added to the narrative and highlighted in red, we have included a chart of these additions below:

Plan Dept.	Plan Dept. Name	Allocation Method
43520	Dementia Grant	Direct to Dementia Grant
43570	State Health Insurance Program	Direct to State Health Insurance Program Grant
43890	State Plan Administration and National Family Care Supplemental (III-E)	Direct to Admin on Aging National Family Care Supplemental III-E
43902	MFP – ADRC	Direct to MFP Grant
43958	AOA ADRC Program Grant	Direct to MFP Grant
43897	MFP – Transition Coordinators Travel Time	Direct to MFP Grant
43898	MFP – Transition Coordinators Education Time	Direct to MFP Grant

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

Plan Dept.	Plan Dept. Name	Allocation Method
43901	MFP – Transition Coordinators Case Management Time (skilled nursing)	Direct to MFP Grant
43902	MFP – ADRC	Direct To MFP

The Department of Disabilities, Aging and Independent Living (DAIL) has updated program codes appearing in VISION data. While this program code has been updated in the narrative and highlighted in red, we have included a chart below:

Plan Dept.	Plan Dept. Name	Allocation Method
43896	Money Follows the Person – general admin	Direct to MFP Grant

Department of Vermont Health Access (DVHA)

The Department of Vermont Health Access (DVHA) has identified new program codes appearing in VISION data. While all these program codes have been added to the narrative and highlighted in red, we have included a chart of these additions below:

Plan Dept.	Plan Dept. Name	Allocation Method
41616	CMS HIT 4201 PAPD	Direct to CMS 4201 HIT PAPD
41697	Reimbursement Unit	Quarterly Enrollment for Global Commitment, Choices for Care, CHIP, and All Other benefiting Programs
41698	Substance Abuse Initiative	Quarterly Enrollment for Global Commitment, Choices for Care, CHIP, and All Other benefiting Programs
41699	Managed Care and Compliance	Quarterly Enrollment for Global Commitment, Choices for Care, CHIP, and All Other benefiting Programs

The Department of Vermont Health Access (DVHA) has deleted a program code appearing in VISION data. While these program codes have been lined-through in the narrative and highlighted in red, we have included a chart below:

Plan Dept.	Plan Dept. Name	Allocation Method
41616	CMS HIT4201 PAPD	Direct to CMS 4201 HIT PAPD

Vermont Department of Health (VDH)

The Vermont Department of Health (VDH) has identified a new program code appearing in VISION data. While this program code has been updated in the narrative and highlighted in red, we have included a chart below:

Plan Dept.	Plan Dept. Name	Allocation Method
39554	Family Planning Look-alike	Direct to Family Planning (MCO Investments)

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

The Vermont Department of Health (VDH) has deleted a program codes appearing in VISION data with no adverse affect on Federal Funding. While these program codes have been lined-through in the narrative and highlighted in red, we have included a chart below:

Plan Dept.	Plan Dept. Name	Allocation Method
39002	Administration- Health Departmental and Mental Health Department less VSH	Relative Share of Salaries of the Departments of Mental Health and Health minus VSH.
39348	ARRA Healthcare-Associated Infections	Direct to ARRA Healthcare-Associated Infections

Department of Mental Health: The Department of Mental Health (DMH) has updated program codes appearing in VISION data. While these changes have been added to the narrative and highlighted in red, we have included a chart below:

Plan Dept.	Plan Dept. Name	Allocation Method
42780	Direct Acute Patient Care - Non-Springfield	Direct to Global Commitment Fund for acute psych care
42781	Direct Acute Patient Care - Springfield	Direct to General Fund Springfield Psych Inpatient
42784	Housing Subsidies	Direct to Housing Subsidies
42785	Psych Inpatient - RRMC - GC Invest	Direct to RRMC Psych Inpatient final receiver.
42786	Psych Inpatient - BR - GC Invest	Direct to BR Psych Inpatient final receiver
42787	Psych Inpatient - RRMC - GC XIX	Direct to RRMC Psych Inpatient Medicaid final receiver.
42788	Psych Inpatient - FAHC - GC Invest	Direct to FAHC Psych Inpatient final receiver.
42789	Psych Inpatient - FAHC - GC XIX	Direct to FAHC Psych Inpatient Medicaid final receiver.
42791	Psychiatric Services B	Costs allocated to Psych Inpatient final receivers based on number of beds.
42792	Psychiatric Services C	Costs allocated to Psych Inpatient final receivers based on number of beds.
42793	Psychiatric Services D	Costs allocated to Psych Inpatient final receivers based on number of beds.
42794	Psychiatric Services E	Costs allocated to Psych Inpatient final receivers based on number of beds.
42912	Springfield - Global Commitment	Direct to Springfield Global Commitment final receiver

The Department of Mental Health (DMH) has deleted a program codes appearing in VISION data with no adverse affect on Federal Funding. While these program codes have been lined-through in the narrative and highlighted in red, we have included a chart below:

Plan Dept.	Plan Dept. Name	Allocation Method
42755	CoSIG - Co-occurring disorders State Incentive Grant	Direct to CoSIG

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

Cost Impact Assessment

Category 1 – Programs in this category are administrative allocations used to accurately reflect costs to federal benefiting programs across AHS. Overall there will be no federal effect with these new programs.

Category 2 - Programs in this category are used to identify new grants 100% federally funded.

Category 3 – Programs in this category are new or have been updated but have no adverse federal impact.

Category 4 – Program codes being moved from one Planned Department category to another with no changes in funding.

Category 5 – Updates in this category do have an adverse affect on federal funding.

Category 6 – Updates in narrative wording only with no change in the actual allocation method.

Category 7 – Deleted program. Program has expired or been terminated.

Note: All other program code changes identified in red on the CAP narrative are narrative updates only and have no impact on funding.

Agency of Human Services Central Office (AHSCO)

The Agency of Human Services Central Office (AHSCO) has made two changes to the Cost Allocation Plan this quarter.

Category 3 – Programs in this category are new or have been updated but have no adverse federal impact.

- 37013.1Medicaid Unit
- 37101.1Director of Health Care Operations, Compliance and Improvement. Staff
- 37110.1AHS Healthcare Operations, Compliance and Improvement Support Staff
- 37711.1Money Follows the Person (MFP) Rebalancing Grant Demonstration – Choices for Care –Dual Eligibility
- 37965.1SerVermont - Administrative
- 42016.1Health Care Administration
- 37700.1Health Care Administration
- 37180.1Misc. Grants and Contracts
- 37185.1High Risk Pool

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

Department for Children and Families (DCF)

The Department for Children and Families (DCF) made updates to the narrative portion that serve only to clarify the language in the cost allocation plan. They do not result in any change in federal funding. Additionally, the following categories of updates were made.

Category 2 - Programs in this category are used to identify new awards 100% federally funding.

- 41252 - EBT Farmers Market for POS equipment
- 40967 - FEMA grant will be used to assist victims of Tropical Storm Irene through the provision of long-term disaster case management services.

Category 3 – Programs in this category are new or have been updated but have no adverse affect on federal funding.

- 41261 - EBT Financial Administrator
- 40175 - Strengthening Families
- 40180 - CIS Intake Coordinator

Category 6 – Updates in narrative wording only with no change in the actual allocation method.

- 40705 - Health Care – Citizenship
- 41185 - Financial Eligibility Specialists/Interviewers/Call Center Agents

Department of Disabilities, Aging and Independent Living

The Department of Disabilities, Aging and Independent Living (DAIL) has made narrative changes only to the Cost Allocation Plan this quarter.

Category 3 – Programs in this category are new or have been updated but have no adverse affect on federal funding.

- 43520 - Dementia Grant
- 43570 - State Health Insurance Program
- 43890 - State Plan Administration and National Family Care Supplemental (III-E)
- 43902 - MFP – ADRC
- 43958 - AOA ADRC Program Grant
- 43897 - MFP – Transition Coordinators Travel Time
- 43898 - MFP – Transition Coordinators Education Time
- 43901 - MFP – Transition Coordinators Case Management Time (skilled nursing)
- 43902 - MFP – ADRC
- 43896 - Money Follows the Person – General Administration

Department of Vermont Health Access (DVHA)

The Department of Vermont Health Access (DVHA) has made the following changes to the Cost Allocation Plan this quarter.

Category 3 – Programs in this category are created or have been updated to facilitate the tracking of expenditures in an accurate fashion and have no federal impact.

- 41616 CMS HIT 4201 PAPD
- 41697 Reimbursement Unit
- 41698 Substance Abuse Initiative
- 41699 Managed Care and Compliance

Category 7 – Deleted program. Program has expired or been terminated.

- 41616 CMS HIT4201 PAPD

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

Vermont Department of Health (VDH)

The Vermont Department of Health (VDH) has made the following changes to the Cost Allocation Plan this quarter.

Category 5 – Updates in this category do have an adverse affect on federal funding.

- 39554 - Family Planning Look-alike

Category 7 – Deleted program. Program has expired or been terminated.

- 39002 Administration- Health Departmental and Mental Health Department less VSH (DELETED)
- 39348 ARRA Healthcare-Associated Infections (DELETED)

Department of Mental Health (DMH)

The Department of Mental Health (DMH) has made narrative changes only to the Cost Allocation Plan this quarter.

Category 3 – Programs in this category are new or have been updated but have no adverse affect on federal funding.

- 42780 - Direct Acute Patient Care - Non-Springfield
- 42781 - Direct Acute Patient Care – Springfield
- 42784 - Housing Subsidies
- 42785 - Psych Inpatient – RRMCM – GC Invest
- 42786 - Psych Inpatient –BR – GC Invest
- 42787 - Psych Inpatient – RRMCM – GC XIX
- 42788 - Psych Inpatient – FAHC – GC Invest
- 42789 - Psych Inpatient – FAHC – GC XIX
- 42791 - Psychiatric Services B
- 42792 - Psychiatric Services C
- 42793 - Psychiatric Services D
- 42794 - Psychiatric Services E
- 42912 - Springfield - Global Commitment

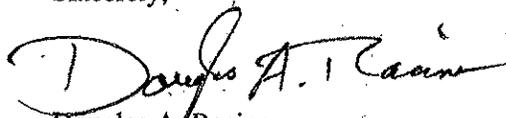
Category 7 – Deleted program. Program has expired or been terminated.

- 42755 - CoSIG - Co-occurring disorders State Incentive Grant

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

We appreciate your cooperation. If you have any questions, please do not hesitate to contact Jim Giffin at (802) 871-3005.

Sincerely,



Douglas A. Racine
Secretary
Agency of Human Services

cc:

Al Johnson
Ben Black
Bill Kelly
Brenda Fox-Howard
Cara McSherry
Carrie Hathaway
Christine Brown
Connie Harrison
David Cameron
David Cohen
Ed Dwinell
Gary Leach

Heidi Hall
Hugh McCaslin
Jill Gould
Jim Euber
Jim Giffin
Jim Mall
Joan Adams
Judy Morse
Kevin O'Connell
Leo Clark
Mary Ann Alligood
Megan Vezina

Mike Mooradian
Monica Light
Patrick Burke
Peter Bestenbostel
Ray Stout
Richard Donahey
Rob Roberts
Sarah Walcott
Shannon Thompson
Sherie Barbour
Victoria Alberghini

* With the October 1, 2005 implementation of the Global Commitment to Health 1115 Waiver, all administrative costs allocated to the Global Commitment Waiver are now claimed at the program rate.

State and Local Cost Allocation Plans

CERTIFICATION OF CENTRAL SERVICE COST ALLOCATION PLAN

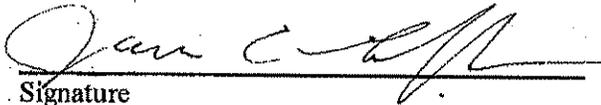
This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal dated June 29, 2012 to establish cost allocations or billings for the quarter ending June 30, 2012 are allowable in accordance with the requirements of OMB Circular A-87, "Cost Principles for State, Local, and Indian Tribal Governments," and Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have accounted for consistently.

I declare that the foregoing is true and correct.

Vermont Agency of Human Resources
Government Unit


Signature

James C. Giffin
Name of Official

Agency Financial Operations Manager
Title

June 27, 2012
Date of Execution